Attachment 1

Draft Meeting Notes Bicycle and Pedestrian Task Force

MEETING DATE: June 12, 2013

MEETING LOCATION: CMAP Offices

CALLED TO ORDER: 1:00 p.m.

ATTENDANCE:

TASK FORCE MEMBERS OR ALTERNATES:

Tom Rickert, Chair

Richard Bascomb, Village of Schaumburg (on phone)

Keith Privett, CDOT

Karen Shinners, Pace

Chalen Daigle, McHenry County Council of Mayors

Barbara Moore, Citizen

Kristen Anderson, (for Steven Mannella), Metra

Gin Kilgore, Break the Gridlock / LIB

Kevin Stanciel, RTA

Greg Piland, FHWA (on phone)

Robert Vance, CTA

Valbona Kokoshi, LDOT

Dave Longo, IDNR

Dan Thomas, DuPage County (on phone)

Allan Mellis, Citizen

Pamela Sielski, Cook County Forest Preserve District

Craig Williams, Alta Planning+Design

Ron Burke, Active Transportation Alliance

ABSENT:

Ed Barsotti, League of Illinois Bicyclists Randy Neufeld, SRAM Corp Andrea Hoyt, DuPage County Forest Preserve Sam Mead, IDOT Yonina Grey, CNT

STAFF:

John O'Neal, CMAP Tom Murtha, CMAP Doug Ferguson, CMAP Jesse Elam, CMAP Jason Duba, Intern, CMAP

OTHERS:

Bruce Carmitchel, IDOT Aren Kriks, IDOT Kristy Davis, IDOT (on phone)
Jim LaMantia, Sensys
Tammy Wierciak, WCMC
Thomas Vander Woude, SSMMA
Mike Walczak, NWMC
Chris Staron, NWMC
Drew Rackow, City of Batavia
Joel Strassman, City of Batavia

1.0 Introductions

Members and attendees introduced themselves.

2.0 Approval of the Minutes

No corrections to the minutes were proposed. *Motion was then made and seconded for approval of the meeting notes. The motion was unanimously approved*.

3.0 Local and Regional Planning

3.1 City of Batavia

Drew Rackow and Joel Strassman, planning staff at the City of Batavia, presented to the Task Force on a recent project in Batavia to converting a segment of a downtown street into a 'woonerf' – a Dutch word used to signify curbless roadways or plazas on which motorized traffic is restricted to a walking pace, and where pedestrians and cyclists share the street with the slow-moving motor vehicles. They stressed that the context within which and motive force for this project was downtown redevelopment and a downtown streetscape framework plan, which was completed after a referendum for redevelopment through a public-private partnership failed. Their presentation can be found <a href="https://example.com/here-new-redevelopment-new-redevelopmen

4.0 Pedestrian and Bicycle Project Programming

4.1 CMAP Transportation Alternatives Program

CMAP staff (Jesse Elam) gave the Task Force an update on the agency's Transportation Alternatives Program. He stated that the CMAP Board had approved earlier this day the schedule and the approach that was outlined in a memo to the Board, which is here. He stated that the FY13 mark for TAP funds for our region was \$8.6 million, and slightly more was expected for FY14. (MAP-21 authorized transportation funding for 2 years only.)

The call-for-projects for this program will run until August 20, 2013. CMAP's TAP program will fund only bicycle (and pedestrian) projects. (Other project types are eligible under MAP-21, but flexibility to limit programs is given to MPOs and DOTs.) Among other screening and

eligibility criteria, projects submitted for consideration must have their final design report ("Final PDR") in to IDOT by October 15, 2013.

Mr. Elam added that bike and pedestrian projects that were submitted for CMAQ 2014-18 funding (and which were part of the Task Force's 'recommended package' would not need to reapply or be resubmitted, but would automatically (if the sponsor so desired it) be considered for TAP funding. He reminded Task Force members and meeting attendees that IDOT's separate and simultaneous TAP program (called "2013 ITEP Cycle") would be funding other types of projects (in addition to bicycle and pedestrian), and he encouraged sponsors to apply to both IDOT and CMAP programs. For information on IDOT's program, click here. Discussion ensued about the coordination between IDOT's TAP and CMAP's TAP programs.

See CMAP's TAP Application Booklet here.

4.2 CMAO Program – Focus Group Input

CMAP staff reviewed the work of the Bike-Ped Task Force ad-hoc committee 1) evaluating all bicycle and pedestrian projects (including parking and encouragement projects) submitted for CMAQ 2014-18 fudning, and 2) based on this evaluation, developing a 'recommended package' to forward to the CMAQ Project Selection Committee (PSC). Staff explained the methods used in evaluating and 'ranking' projects and stressed that, while no method is perfect, the work was guided by data such as population and employment served, connections to transit, improvement in safety or attractiveness of walking and cycling, and implementation of CMAP's Regional Greenways and Trails Plan. In addition, staff supported locally led roadway projects that were looking for funding to accommodate cyclists and/or pedestrians as part of the project, and attempted to account for geographic diversity.

The Chairman then called for a motion to approve the recommended package and forward it as is to the CMAQ Project Selection Committee. Motion was made and seconded. The Chairman asked if there was any discussion. Discussion ensued about the possibility in future calls to set aside some funds (in the CMAQ and the TAP programs) for good projects that are likely to advance but that need Phase 1 engineering (which was not allowed in this round); about the appropriateness of sponsors, who have passed Complete Streets policies or ordinances, to use CMAQ funding to pay for their 'local share'; and about the low ranking of 'encouragement projects' like CDOT Bike to Work Week activities. The Chairman then called the motion to vote and the motion was unanimously approved.

4.3 State Updates

State Bike Transportation Plan: Craig Williams of Alta Planning+Design, consultants to IDOT on the state bike plan, gave the Task Force an update on the status of the state bike plan. He described the outreach effort, including a webinar, and stressed that all interested persons in our region should attend the upcoming meetings in Chicago, at CMAP offices on July 9. For more information, visit the Illinois Bike Transportation Plan website.

ITEP/ITAP: IDOT staff (Christy Davis) announced that applications are coming in, from northeastern Illinois and from around the state, for the 2013 ITEP Cycle. She reminded Task Force members that the application was online and that the application period would remain open – as was the case with CMAP's TAP program – until Tuesday, August 20, 2013.

4.4 Project Updates

No project updates were given.

5.0 Other Business

No other business was brought up.

6.0 Public Comment and Announcements

Ms. Kilgore, of the League of Illinois Bicyclists, announced that LIB had just completed its first round of this year's Bike-to-Metra guides. You can find all the 28 guides online here.

Mr. Walczak, of the Northwest Municipal Conference, reported that work continued on the Des Plaines River Corridor Plan Update. He stated that the first Steering Committee meeting would take place on June 25.

6.0 Scheduled Meetings

The following meeting dates and times have been proposed and approved for remainder of calendar year 2013.

- Wednesday, September 18, 2013 at 1:00 p.m.
- Wednesday, December 18, 2013 at 1:00 p.m.

7.0 Adjournment: 2:45 PM